

**INVITATION TO TENDER FOR  
VENDING MACHINE SPACES AT MRT STATIONS AND  
INTEGRATED TRANSPORT HUB****CHECKLIST FOR TENDER SUBMISSION**

I/We hereby certify that the following documents are attached to the tender form which are to be submitted together for the tender submission, failing which, we agree that our tender will be disqualified by Stellar Lifestyle.

- Tender Application Form (Form of Tender)
- Administrative Fee of **\$50.00** payable to **Stellar Lifestyle Pte. Ltd.** per Tender Submission.  
Bank details of Stellar Lifestyle Pte Ltd.:

Name of Account	STELLAR LIFESTYLE PTE. LTD.
Name of Bank	DBS BANK LTD
Address of Bank	MBFC
Bank Account Number	003-933831-7
Bank Code	7171
Branch Code	003
Swift Code	DBSSSGSG

- Design & Specifications (Appendix 1) – to be duly completed
- Price Range Of Product Line/Services
- Photocopy of Computer Information (Business Profile) from Registry of Companies and Businesses (ROC / ROB)
- Colour** copy of NRIC (for sole proprietor / partnership)
- Personal Income Tax returns for the preceding two years (for sole proprietor / partnership)
- Certified copies of Annual Returns submitted to the Registrar of Companies for the preceding two financial years (for Public Listed / Pte Ltd Company)
- Colour** Copy of front/side/rear elevation of machine(s) and model image(s) for the tendered space
- Business Proposal

Name of Tenderer (\*Mr/Miss/Mrs/Mdm/Dr/Company) \_\_\_\_\_

Authorised Person \_\_\_\_\_

Designation \_\_\_\_\_

\_\_\_\_\_  
Tenderer's Signature / Date  
*(please affix company stamp if applicable)*

**INVITATION TO TENDER FOR  
VENDING MACHINE SPACES AT MRT STATIONS AND  
INTEGRATED TRANSPORT HUB**

**TENDER SUBMISSION  
FORM OF TENDER**

Closing date and time of tender is on **7 December 2022** at **5.00 pm sharp**.

The Tender shall be submitted in a sealed envelope clearly identified and shall be deposited **BY HAND** in the designated Tender Box at SMRT Headquarters, 2 Tanjong Katong Road #08-01 Tower 3 Paya Lebar Quarter Singapore 437161.

<b>List</b>	LIST _____ for _____ (number of units of machines) for _____ (types of machines) at _____ (Lines)
<b>Licence Fees Offered</b> (per machine per month) <i>(Inclusive of \$150.00 electricity charges and \$50.00 service charge before GST)</i>	S\$ _____  Singapore Dollars  _____  _____ (in words)
Total Licence Fees Offered (for all machines in LIST 1 or LIST 2 per month.) (Inclusive of electricity and service charge before GST)	S\$ _____ (in lump sum)  Singapore Dollars  _____  _____ (in words)

**Important Notes**

1. Should there be any discrepancy amongst the Total Licence Fees Offered or Licence Fees per machine per month as described in numbers, in words the highest licence fees per machine or total licence fees derived / stated shall take precedence.
2. All proposed design and specification of machines and locations are subject to Landlord's and authorities' final approval.

**Proposed products :**

*(Please complete enclosed merchandising plan and attach separate proposal where applicable)*

\_\_\_\_\_

\_\_\_\_\_

\*I/\*We have examined the Tender Documents, accept the Conditions of Tender stated herein and agree that this tender shall remain valid for Stellar Lifestyle Pte Ltd's acceptance for a period of six (6) months from the Tender Closing Date, or otherwise informed by Stellar Lifestyle Pte Ltd via written notice.

\*I/\*We understand that if \*I/\*We do not respond within the time specified for acceptance in the Letter of Offer, it will be assumed that \* I/\*We do not accept the offer.

**Name of Tenderer** (\*Mr/Miss/Mrs/Mdm/Dr/Company)\_\_\_\_\_

**Authorised Person** \_\_\_\_\_

**Designation** \_\_\_\_\_

\_\_\_\_\_  
Tenderer's Signature / Date  
*(please affix company stamp if applicable)*

**Remarks:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Note: Tender shall be subjected to contract**  
**\*Delete where not applicable**

**INVITATION TO TENDER FOR  
VENDING MACHINE SPACES AT MRT STATIONS AND  
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**TENDERER'S PARTICULARS FORM  
(For Private Limited Company / Public Listed Company)**

**Details to be incorporated into Licence Agreement if awarded tender**

Name of Company : \_\_\_\_\_  
(Name to be reflected in Licence Agreement)

Company Registration No.: \_\_\_\_\_

Registered Address : \_\_\_\_\_  
(as stated in Accounting & Corporate Regulatory Authority (ACRA))

**Company Details**

Authorised Person : \*Mr/Miss/Mrs/Mdm/Dr \_\_\_\_\_

Designation : \_\_\_\_\_

Correspondence Address : \_\_\_\_\_

Contact No(s). : \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email : \_\_\_\_\_

Company Website : \_\_\_\_\_

Main Trade Industry of Organization : \_\_\_\_\_  
\_\_\_\_\_

Name for display in shop : \_\_\_\_\_  
(If successful in tender)

**Contact Details**

Any notice or communication regarding this tender shall be deemed to have been duly served (if given or made by facsimile or email) immediately or (if given or made by letter) 24 hours after posting, to the following contact:

Contact Person : \_\_\_\_\_

Correspondence Address : \_\_\_\_\_

\_\_\_\_\_

Contact No. (s) : \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email : \_\_\_\_\_

**Note :**

1. **Tender shall be subjected to contract.**
2. **\*Delete where not applicable.**
3. **Where not applicable, please indicate with 'N.A.' or 'Nil'.**

**INVITATION TO TENDER FOR  
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**TENDERER'S PARTICULARS FORM  
(For Sole Proprietorship / Partnership)**

Details to be incorporated into Licence Agreement if awarded tender

**Tenderer's Details**

Name as in NRIC : \_\_\_\_\_  
(Name to be reflected in Licence Agreement)

NRIC No. : \_\_\_\_\_

Address as in NRIC : \_\_\_\_\_  
\_\_\_\_\_

Company Name : \_\_\_\_\_

Business Registration No.: \_\_\_\_\_

**Partners (if applicable)**

1. Name as in NRIC : \_\_\_\_\_

NRIC No. : \_\_\_\_\_

Address as in NRIC : \_\_\_\_\_  
\_\_\_\_\_

2. Name as in NRIC : \_\_\_\_\_

NRIC No. : \_\_\_\_\_

Address as in NRIC : \_\_\_\_\_  
\_\_\_\_\_

**Contact Details**

Any notice or communication regarding this tender shall be deemed to have been duly served (if given or made by facsimile or email) immediately or (if given or made by letter) 24 hours after posting, to the following contact:

Contact Person : \_\_\_\_\_

Correspondence Address : \_\_\_\_\_

\_\_\_\_\_

Contact No. (s) : \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email : \_\_\_\_\_

**Note :**

1. **Tender shall be subjected to contract.**
2. **\*Delete where not applicable.**
3. **Where not applicable, please indicate with 'N.A.' or 'Nil'.**



**MERCHANDISING PLAN**

1. **Name Of Machines:**
2. **Main Product Line / Main Food & Beverage:**
3. **List types of goods and brands sold and the percentage of space each type may occupy and/or type of services to be rendered. To submit in the following format**

S/N	Category	Brand	Product Description	Product Image	Weight	Price per unit
e.g.	Beverages	Ice Mountain	Mineral water	Product image	50ml	\$1.50

4. **Projected sales per month: \$**

\* Please note that any variations or changes of concept, items and/or price range shall be subject to Landlord's prior written consent.

5. **Machines design and specifications:**

**MANAGEMENT SERVICES PLAN**

S/N	Area	Provide description of the support and customer experience that will be provided
1	Implementation plan upon award of contract	
2	Machine maintenance and servicing plan	
3	Management of orders, deliveries, monthly reporting, etc.	
4	Environmental sustainability efforts	
5	Any other submission which may be useful to support the proposal	